2024 New Student Dates and Requirements

Task	Description	Trimester 1 2024	Trimester 2 2024	Trimester 3 2024
New Student Application Deadline	After this date the application will require approval from the Dean of Students. If the application is accepted, you will not be guaranteed access to your unit on Moodle, our online learning system, by the start of trimester. Applications take a minimum of 2 weeks to process. No extensions will be granted for late commencement.	Sunday 28th Jan	Sunday 28th April	Sunday 4th Aug
New Student Unit Registration Deadline Please note: if you are part of a learning cohort, your unit registration each trimester will be handled by the learning cohort on your behalf	Each trimester you must fill in a unit registration form on the ACOM website (or from within Moodle) in order to register in the unit you would like to complete. The first time you register for a unit, go to this link. There is no late unit registration penalty for new students in their first trimester however If you register after the	Sunday 28th Jan	Sunday 28th April	Sunday 4th Aug

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	deadline you are not guaranteed access to Moodle by the start of trimester.			
Access to Online Orientation Course on Moodle	Following the processing of all application documents, an ACOM Course Acceptance will be issued from the ACOM Registrar. On the following Friday you will then be emailed login details for Moodle. When you login to Moodle, under My Courses (top right hand side of the screen) you will have access to the ACOM Orientation module. It is best if you can complete the Online Orientation Course by the start of trimester.	Monday 5th Feb (Latest, providing documentation is provided on time)	Monday 20th May (Latest, providing documentation is provided on time)	Monday 26th Aug (Latest, providing documentation is provided on time)
Start of Trimester	The start of Trimester. Access to your first unit of study will be available on Moodle by this date.	Monday 29th Feb	Monday 27th May	Monday 2nd Sept

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Orientation	Available Orientation sessions specific to each state. Each new student must attend one orientation session.	**ONLINE**	Monday 19th February 7:30pm (AEDT)		**ONLINE**	Monday 27th May 7:30pm (AEST)	**ONLINE**	Monday 2nd Sept 7:30pm (AEST)
			Tuesday 20th February 12:30pm (AEDT)			Tuesday 28th May 12:30pm (AEST)		Tuesday 3rd Sept 12:30pm (AEST)
		IN PERSON	Wednesday 21st February 11am – 12pm (AEST) Springwood Church of Christ (QLD)					
			Monday 26th February 11:30am (AEDT) The Tops Conference Centre (NSW)					
			Wednesday 6th March 1:30pm (AEDT) Eva Burrows College, Ringwood (VIC)					
Student Ministry Placement Part 1 to be completed	This is found on Moodle on the frontpage of your unit. You must complete this form which is due by the end of week 3. This	Sunday 9th March			Sunday 16th June		Sunday 22nd Sept	

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	form details where you will do your practical ministry placement, who your supervisor is and details up to three ministry tasks that you plan to undertake that will support your learning. Note that the placement does not need to be specifically in the ministry area of the unit.			
Census Date	This is the start of the 4th week of trimester and is the last date to withdraw from a unit without incurring the full cost of the unit. A withdrawal fee applies.	Monday 11th March	Monday 17th June	Monday 23rd Sept
First Assessments will be due	The first assessments for Introduction units will be due in Week 3 or 4 of Trimester. The exact dates for your unit are found on the unit Welcome page on Moodle.	Between Sunday 10th March and Sunday 17th March	Between Sunday 16th June and Sunday 23rd June	Between Sunday 22nd Sept and Sunday 29th September
Unit Registrations for next trimester open	The form to submit your unit registration for the next trimester is available on Moodle. It is available	Available in March	Available in June	Available in December

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	in the blue menu under "Forms" at the top of the page, or in the grey footer on mobile.			
Academic Penalty Date	This is 50% into the trimester and is the last date to withdraw from a unit without academic penalty. If a student withdraws from a unit between the Census Date and the Academic Penalty Date, the unit will appear on your transcript with a withdrawn grade rather than a fail grade.	Sunday 31st March	Sunday 7th July	Sunday 13th October
Unit Registration deadline for next trimester	The unit registration deadline for current students. After this date you may register however a financial penalty will apply and you may not be guaranteed to access Moodle by start of trimester.	Sunday 28th January	Sunday 28th April	Sunday 4th August
Student Ministry Placement Part 2 to be completed	This is a report of how you used 30 hours in Ministry Tasks over the past ten weeks of trimester. It must be downloaded from Moodle, signed by your supervisor and uploaded back to Moodle. It is found on	Sunday 5th May	Sunday 11th Aug	Sunday 17th Nov

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	the frontpage of your unit on Moodle.			
Complete Feedback Forms	Feedback forms for both the facilitation (if you attend) and the unit are found in the last section "Evaluation" in your unit on Moodle and are due by the end of trimester.	Sunday 12th May	Sunday 18th Aug	Sunday 24th Nov
End of Trimester	The last day of Trimester. All sessions, assessments, forums, learning activities and evaluations are to be completed by this date.	Sunday 12th May	Sunday 18th Aug	Sunday 24th Nov