

Task Word	Meaning
Account	Account for: give reasons for. Account of: provide a <u>description</u> of an event or experience.
Analyse	<u>Examine</u> methodically and in detail, in order to <u>explain</u> and interpret the implications.
Apply	Use in relation to a particular scenario.
Assess/Evaluate	Make a judgement based on criteria. This will require you to give reasons based on evidence you have provided.
Compare	Estimate, measure or note the similarity or difference between.
Contrast	<u>Highlight</u> the difference between.
“Critically”	Often used conjunctively with terms such as <u>evaluate</u> , <u>analyse</u> . When constructing your argument, based on evidence, consider at least two points of view. For example; you may offer the view of an established scholar and then the differing view of another scholar. Make sure you integrate your own view into the <u>discussion</u> with an <u>explanation</u> on why you prefer that view.
Describe	Provide defining characteristics for. This does not require a judgement to be made.
Discuss	Providing sound reason, supported by evidence, for various aspects of a topic. Usually, one view that has been put forth is elected as the correct conclusion.
Establish	Provide a firm foundation for the reasons given.
Examine	Inspect thoroughly in order to determine nature or condition.
Explain	Relate cause and effect; provide why and/or how.
Explore	Consider varying points of view in relation to the topic.
Highlight	Draw special attention to.
Justify	Provide evidence that supports the answer and <u>explain</u> why the answer and evidence are sound and reasonable. This may involve explaining why alternative views are <i>not</i> sound.
Outline	Give an overview of the main points, and draw connections between them, rather than <u>explain</u> in minute detail.
Present	Bring information to a specific audience with a particular motivation (i.e. convincing your church to sanction a new ministry or educating your friends on the meaning of Easter).
Recommend	Put forward a notion with supporting evidence as to why it should be accepted (see <u>justify</u>).
Reflect	<u>Examine</u> the topic in light of your personal experiences.
Report	Present findings based on your research into the topic. May contain charts, tables, diagrams. Often includes a <u>recommendation</u> .
Review	A detailed <u>assessment</u> of the topic, where each major point is methodically considered and <u>evaluated</u> .
Summarise	Give the main facts or points in brief. Include only necessary information, and general statements.